

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Melksham CATG - Date of meeting: 18th October 2018			
1.	Attendees and apologies			
	Present:	Mark Stansby, Cllr Roy While, Rhys Schell, Peter Smith (Semington), Karen Hazelwood (Broughton Gifford), Spencer Drinkwater, Andy Cadwallder, Richard Clark (Atworth), Malcolm Jones (Steeple Ashton), Terry James (Seend), Cllr Jon Hubbard, Juliette Goodwin (Keevil), Ian Pendlebury (Bulkington), Cllr Pat Aves, Cllr Jonathon Seed, Mary Jarvis (Broughton Gifford), Alan Baines (Melksham Without)		
	Apologies:	Cllr Phil Alford, Brian Warwick, Colin Wade		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Melksham Area Board meeting on the 5 th September 2018.	CATG to note.	
3.	Financial Position			
		The closing balance on 2017/18 account stands at £15,036.41 (see Appendix 1). Current working balance, less commitments previously agreed, now stands at £8,801.90 (see Appendix 2).	Area Board to note.	Roy

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4.	Top 5 Priority Schemes			
a)	4966 – Seend High Street - crossing facility at Church Walk	<p>Site work has been completed and the final account has come in at £4,295.67, an underspend of £904.33.</p> <p>Revised level of contributions to be agreed at CATG.</p>	Amendment to be made 2/3 rd to CATG and 1/3 rd Parish Council.	Mark
b)	5726 – A361 Seend Bell crossroads – request for a review of the junction in the interest of road safety.	<p>The detail design has been completed and an order placed with the contractor.</p> <p>Work to commence on 5th November under a road closure. The work is expected to take 3 weeks to complete.</p> <p>Scheme drawings are included as Appendices 3, 4, 5 and 6.</p>	Area Board to note.	Roy
c)	4960 – Broughton Gifford – Traffic Management at Bishop’s Seat	<p>The detail design has been completed and is included as Appendix 7. The Parish Council are content with this proposal.</p> <p>The entire scheme can be funded by Section 106 money without contribution from the Parish or CATG.</p>	<p>Area board to note</p> <p>Highways to implement</p>	<p>Roy</p> <p>Mark</p>
d)	4975 – Steeple Ashton – request for drop kerbs	<p>Site work has been completed and the final account has come in at £4,170.76, an underspend of £729.24</p> <p>Revised level of contributions to be agreed at CATG.</p>	Amendment to be made 2/3 rd to CATG and 1/3 rd Parish Council.	Mark
e)	5131 – Melksham Church St Car Park – request for 2 sets of drop kerbs	Construction complete and invoice processed.	To recommend to the Area Board that this Issue be closed.	Rhys

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5.	Other Priority schemes			
a)	5381 – Whitley Top Lane – request to improve Bus Stop Hard Standing	Construction complete and invoice processed.	To recommend to the Area Board that this issue be closed.	Rhys
b)	Issue 3340 Melksham Coronation Road area – request for 20 mph limit	<p>Recommendation from the assessment report is to proceed with the scheme. Ball park estimate is £13,000 - £15,000.</p> <p>The Town Council and Area Board have agreed to fund up to £5,000 each should the CATG be prepared to match this amount.</p>	<p>CATG agreed to fund up to £5,000 towards this scheme.</p> <p>To go to the Area Board for approval.</p>	Rhys
c)	5040 – Melksham Woodrow Road – request to extend 30 mph limit	Construction complete and invoice processed.	To recommend to the Area Board that this Issue be closed.	Rhys
d)	5718 – A365 Nr Mallory Place – request for Bowerhill name plate.	Construction complete and invoice processed.	To recommend to the Area Board that this Issue be closed.	Rhys
e)	5750 – Atworth Bradford Road junction with Bath Road – request for safe crossing point	The Parish Council no longer wish to pursue this matter.	To recommend to the Area Board that this Issue be closed.	Rhys
f)	5824 – Atworth Bradford Road junction with Coronation Road – request for new Children warning sign	<p>Site work has been completed and the final account has come in at £266.54, an underspend of £8.46</p> <p>Revised level of contributions to be agreed at CATG.</p>	Amendment to be made 2/3 rd to CATG and 1/3 rd Parish Council.	Rhys

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g)	6087 – Atworth – request for direction signs to Churchfields School	The school were happy with our proposal. The work has been completed at the school's expense.	To recommend to the Area Board that this issue be closed.	Rhys
h)	6167 – Bowerhill Wellington Drive – request for No through road sign	The work has been completed, funded centrally by Highways.	To recommend to the Area Board that this issue be closed.	Rhys
i)	6166 – Sandridge Lane – request for road safety signs	An order has been placed to install a Single Track Road sign.	This work has been completed. To recommend to the Area Board that this issue be closed.	Rhys
6.	New Requests / Issues (issues can be viewed in full from Area Board section on Wiltshire Website)			
a)	6048 – Melksham Forest Area – request for Bus Shelter at Church Lane Chapel Stop	Following advice from Graham Ellis of Transwilt's Rail Partnership, Melksham Town Council have decided to defer any bus shelter improvement projects until more information is available on proposed changes to bus services in the area.	Refer this issue back to the Town Council for comment.	Rhys
b)	6055 – Broughton Gifford – request for Gateway features at the 3 entrances to the village.	The Parish are giving further consideration to the type of features they would like to see provided. For discussion. Consensus that the parish would like wooden gates and have identified that they would be prepared to fund up to 50%.	To move this scheme onto the priority list.	Mark
c)	6170 – Melksham Forest Road / Awdry Avenue – request for verge protection measures	Issue submitted by the Town Council The double yellow lines have been reinstated following the drainage work.	To recommend to the Area Board that this issue be closed.	Rhys

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d)	6173 – Atworth C220 Purlpit – speeding traffic	<p>Issue submitted by the Parish Council</p> <p>Results following a metro count survey are as follows:</p> <p>Current speed limit = 30 mph. 85th percentile speed = 29.5 mph and the average speed was 24.9 mph.</p>	To recommend to the Area Board that this issue be closed.	Rhys
e)	6284 – Norrington Common – speeding concerns	<p>Issue supported by Broughton Gifford Parish Council</p> <p>Results following a metro count survey are as follow:</p> <p>Current speed limit = National / 60 mph. 85th percentile speed = 40.5 mph and the average speed was 33.4 mph.</p>	To recommend to the Area Board that this issue be closed.	Rhys
f)	6323 – Berryfield Semington Road – request for Upright priority signs at build outs	<p>Issue submitted by the Parish Council</p> <p>It has been agreed with the developer that signs will be upgraded at all of the chicanes along Semington Road at the developer's expense.</p> <p>Andy to update on condition of Give Way markings: there is a work schedule to do this, however, dates are not available at the moment.</p>	To recommend to the Area Board that this issue be closed.	Rhys
g)	6326 – nr Bulkington – road safety at narrow bridge	<p>Issue submitted by the Parish Council</p> <p>Replacement warning signs have been installed, funded centrally by Highways.</p>	To recommend to the Area Board that this Issue be closed.	Rhys
h)	6362 – Bowerhill Halifax Road – concerns about parking	<p>Issue considered by the Parish Council.</p> <p>The Parish do not support this issue.</p>	To recommend to the Area Board that this Issue be closed.	Rhys

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i)	6386 – C20 Seend to Worton nr Bulkington junction – speeding concerns	<p>Issue submitted by the Parish Council</p> <p>Personal Injury Collision data shows 2 incidents in the most recent 6 year period (to May 2018), 1 Fatal and 1 Serious. Both involved pedal cyclists. 1 single vehicle loss of control entering the side road (serious) the other cyclist (77 years old) was in collision with an oncoming vehicle whilst attempting to turn right into the side road (fatal).</p> <p>The site has been inspected. The signs at and in advance of the junction are in poor condition and require replacement. These will be replaced / upgraded as part of a separate issue to address MOD vehicles using Bulkington to access Keevil Airfield. This will be funded centrally by Highways. No other potential improvements have been identified.</p>	Agreed to leave this issue live whilst work is undertaken.	
j)	6424 – Melksham Woodrow Road – speeding concerns	<p>New Issue considered by Melksham Without Parish Council</p> <p>The Parish do not support this issue and are content with the recent extension to the speed limit at the northeastern end of the road.</p>	To recommend to the Area Board that this Issue be closed.	Rhys
k)	6527 – Outmarsh – request for direction signs to Air Ambulance HQ.	<p>New Issue considered by Melksham Without Parish Council.</p> <p>The Parish raise no objections to signs being provided, although they are unable to make a contribution towards this.</p> <p>The request has triggered some debate about the position of the bus gate which would impact on a potential signing scheme.</p> <p>To be discussed at CATG.</p>	Issue is on hold subject to further discussion. To be brought back to the next CATG meeting.	

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		<p>A metrocount has been undertaken which is monitoring the traffic volume through the village. Results currently unknown.</p> <p>Semington Parish Council would like discussions and any action to be delayed until further discussion has taken place. To be brought back to the next CATG.</p>		
l)	6574 – Broughton Gifford, Mill Lane – request for Width Limit	<p>New Issue submitted by Parish Council</p> <p>Mill Lane is already subject to a 7.5t Weight Limit (except for access).</p> <p>To be discussed at CATG. Mary to confirm that Broughton Gifford Parish Council are prepared to make 1/3rd contribution.</p>	To move this scheme onto the priority list.	Mark
m)	6586 linked with 6587 – A350 Farmers Roundabout and Town Centre – concerns about congestion / air quality and lack of maintenance	New issues sent to Town Council for consideration.	Issue to be re-sent to the Town Council	Rhys
n)	6602 – A3102 Lowbourne nr Union Street junction – safety concerns at the Puffin Crossing	New Issue sent to Town Council for consideration.	Issue to be re-sent to the Town Council	Rhys
o)	6650 linked with 6652 and 6662 – Seend High Street – concerns about speed, volume and ability to cross the road to reach bus stops	<p>New Issues considered by the Parish Council.</p> <p>The Parish are sympathetic to the concerns but they are of the opinion that the supporting information supplied by the issue raisers lacks detail.</p> <p>The Parish would support a new metro count to monitor speeds and suggest that this is placed opposite to The Manor</p>	Metrocount to be arranged after the High Street works have been completed.	Mark

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		House / Lye Field.		
p)	6697 – Atworth Mead Park – request to extend the double yellow lines	<p>New Issue submitted by the Parish Council</p> <p>For discussion.</p> <p>The CATG does not wish to contribute towards this project. If the parish wish to contribute approx. £2,500 then this could potentially be done.</p>	Parish Council to advise how they would like to proceed.	Richard
q)	6711 – Melksham Church Lane – request to extend the double yellow lines	<p>New Issue sent to the Town Council for consideration</p>	Issue to be re-sent to the Town Council	Rhys
r)	6720 – Melksham The Spa – inconsiderate parking across private driveways	<p>New Issue submitted by the Parish Council</p> <p>Request for access protection markings</p>	Mark to review the issue and propose solution.	Mark
7.	Other items			
a)	Melksham - Shurnhold and Dunch Lane	<p>Highways to produce a report on the proposals including the comments that have been received from the town and parish.</p> <p>The report will be drafted during this financial year.</p>		

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b)	Pavement and Footway Improvement Scheme	<p>Melksham has been allocated £7,934.83 of revenue money for this purpose.</p> <p>The schemes prioritised at Broughton Gifford The Street (£4,775.40) and Whitley, Corsham Road (£1,449.00) have been completed.</p> <p>Update from Andy on the availability of the unspent (£1,710.43) for other work:</p>	<p>Andy to follow this up with Diane Ware and report back.</p> <p>Andy to contact Cllr Jon Hubbard directly as Chair of the Area Board</p>	Andy
8.	Date of Next Meeting: 7th February 2019, venue to be confirmed			

Melksham Community Area Transport Group

Highways Officer – Mark Stansby

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Melksham Area Board.

3. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Melksham Area Board will have a remaining Highways funding balance of **£7,149.63**

4. Legal Implications

4.1. There are no specific legal implications related to this report.

5. HR Implications

5.1. There are no specific HR implications related to this report.

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6. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

7. Safeguarding implications

8. Recommendations to the Melksham Area Board

8.1 – Issue 3340 – to approve funding of up to £5,000.00 towards this project.

8.2 – To close issues the following issues: 5131, 5381, 5040, 5718, 5750, 6087, 6167, 6166, 6170, 6173, 6284, 6323, 6326, 6362 and 6424.

8.3 – To add the following issues to the Priority Schemes list: 6055 and 6574